



CITY of OPELIKA
Revenue Department

204 South 7th Street • P.O. Box 390
 Opelika, AL 36803-0390
 (p) 334-705-5160 (f) 334-705-5163
 revenue@opelika-al.gov

BUSINESS LICENSE and Tax Registration Application

Your application may be subject to further review and referred to PLANNING, PUBLIC WORKS, BUILDING INSPECTION & FIRE INSPECTION DEPARTMENTS. As part of the approval and clearance processes, inspections may be conducted as necessary. Please be advised that business cannot operate until approval has been obtained from all departments and purchase of a business license.

Application Type: New License Address Change effective date _____
 Renewal Owner Change effective date _____

Ownership: Individual Partnership Corporation LLC Non-Profit

Non-Profit organizations must provide a copy of their 501(c) 3 letter or other proof of non-profit status.

Business Name (DBA):	FEIN:
Physical Address:	Mailing Address: (If different from physical)
Email Address:	
Business Phone: ()	
Secondary Phone: ()	
Is this business conducted in/from a residence inside the city limits? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please obtain home occupation permit. See Planning Department 700 Fox Trail Opelika, AL 36801)	
Type of Business: <input type="checkbox"/> Contractor <input type="checkbox"/> Professional <input type="checkbox"/> Manufacturing <input type="checkbox"/> Wholesale <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Other _____	
Brief description of activity (any activity which comprises 10% or more of the total gross receipts) _____ _____	
If your business falls under any of the following categories additional permits, or licenses may be required. (Please ask for additional information and/or specific forms.)	
Food vendor Vehicle for Hire Electrical Plumbing/Gas Fitters General Contractor Homebuilding Solicitor Cosmetology Landscaping HVAC Electronic Security Massage	
Electrical and Plumbing contractors must have a \$5,000 surety bond.	

Business Name _____

Owner Information

<u>Owner(s) Name:</u>	<u>If corporation, name of Officer:</u>
<u>Owner's Phone:</u>	<u>Social Security #</u>
<u>Driver License #/State Issued</u>	<u>State License #</u>

Contact Information

<u>Contact Name:</u>	<u>Contact Phone:</u>
<u>Email address:</u>	<u>Fax:</u>

Will above named company have workers in the city limits of Opelika? No Yes

If yes, W-2 or 1099 (circle one). See attached instructions for additional information.

Please list name, address and phone number of 1099 workers only.

Name	Address	Phone Number

Applicant(s) must initial beside each statement certifying that he or she has read, understand and agree to comply.

- Instructions: Business License and Tax Registration Application _____
- City of Opelika Sign Ordinance _____

I certify _____ the application has been examined by me and is to the best of my knowledge, a true and accurate representation of the above-named entity and person(s) listed.

Print	Signature	Title	Date
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FEE CALCULATION SHEET

Company Name & Account # _____

AB-ALCOHOLIC BEVERAGES – (Flat Fee Only)

- Beer & Wine Wholesale \$ 525
- Beer Off Premise \$ 50
- Beer On Premise \$ 75
- Beer Wholesale \$ 250
- Brew Pub \$ 750
- Lounge Retail Liquor \$ 2,000
- Manufacturing \$ 500
- Package Store \$ 2,250
- Private Club Liquor \$ 1,000
- Restaurant Retail Liquor \$ 1,000
- Special Events Alcohol \$ 100
- Wine Off Premise \$ 75
- Wine On Premise \$ 300
- Wine Wholesale \$ 275

CT – GENERAL CONTRACTORS

Flat fee \$100. Each additional CT license \$35.
Non-permitted jobs add 1/4 of 1% (0.0025)
Non-Permitted Jobs Gross Receipts: _____

Plumbers & Electrician-\$5,000 SURETY BOND

FS – FINANCIAL SERVICES

Flat fee \$100 plus 1/16 of 1% (0.000625) of gross receipts.
Gross Receipts: _____

GS – GENERAL SERVICES

Flat fee \$100 plus 1/20 of 1% (0.0005) of gross receipts
Gross Receipts: _____

MF - MANUFACTURER

Flat fee \$300 plus 1/1000 of 1% (0.00001) of gross receipts: _____

MS-MISCELLANEOUS - (Flat Fee Only)

- Bus Line Local \$ 100
- Carnival, Fair Circus \$ 700
- Dance Hall \$ 100
- Distribution Center \$ 300
- Fortune Teller, Palmist, Phrenologist \$1,000
- Gasoline Wholesale \$ 200
- Gold & Silver Buyer \$ 500
- Golf Course \$ 100
- Newspaper, Periodical, Book & Directory
Publisher \$ 150
- Office \$ 100
- Warehouse/Storage \$ 300
- Wood Yard \$ 100
- Game Room \$ 100
- Radio & Television Broadcasting \$ 150

Gasoline Retail \$ 100 and \$ 20 per Pump
Mobile Home Park \$ 100 and \$ 3 per mobile home space
Pool Hall \$100 and \$ 50 per Table
of Pumps: _____
of Rooms/Space: _____
of Tables: _____

MS-MISCELLANEOUS-
(Flat fee plus % of gross receipts)
Bail Bondsman Service
Flat fee \$ 300 plus 1/20 of 1% (0.0005)
Care Facility
Flat fee \$100 plus 1/10 of 1% (0.001)
Movie Theatre
Flat fee \$ 100 plus 1/8 of 1% (0.00125)
Photographer
Flat fee \$ 100 plus 1/20 of 1% (0.0005)
Preschool Centers & Schools
Flat fee \$ 100 plus 1/9 of 1% (0.00111)
Real Estate Sales Office
Flat fee \$ 100 plus 1/8 of 1% (0.00125)
Gross Receipts: _____

PS – PROFESSIONAL SERVICES
LESS THAN \$50,000-Flat fee \$ 100 plus 1/10 of 1% (0.001) of gross receipts.
\$50,000 or more-Flat fee \$ 350 plus 1/40 of 1% (0.00025)
Gross Receipts: _____

RM – REPAIR & MAINTENANCE
Flat fee \$100 plus 1/20 of 1% (0.0005) of gross receipts
Gross Receipts: _____

RS – RESTAURANT (Health Food Permit required)
Flat fee \$100 plus 1/10 of 1% (0.001) of gross receipts and \$10/mobile unit
Gross Receipts: _____

of Mobile unit: _____
RT – RETAIL SALES
Flat fee \$100 plus 1/8 of 1% (0.00125) of gross receipts
Total Gross Receipts: _____

Prescriptions Sales: _____

TR – TRANSCIENT DEALER
Flat fee \$ 500

VH – VEHICLE DEALER
Flat fee \$100 plus 1/8 of 1% (0.00125) of gross receipts (NOT TO EXCEED \$ 725)
Gross Receipts: _____

WS – WHOLESALE SALES
Flat fee \$250 plus 1/30 of 1% (0.0003333333333) of gross receipts
Gross Receipts: _____

SM-STATE MANDATED
Electric, Gas or Water Treatment
3% of gross receipts: _____
Insurance-Fire & Marine-
4% of gross receipts: _____
Insurance-Other Than Fire & Marine
Flat fee \$ 20 plus 1% of gross receipts

Long Distance Service	\$ 338
Motor Carrier (Intrastate) (37-3-33)	\$ 100
Motor Carrier (Local) (37-3-33)	\$ 100
Motor Carrier Terminal	\$ 100
Railroads (11/51/124)	\$ 830
Renderer	\$ 25
Telephone Company-Local (11-51-128)	\$1,350

VEHICLE FOR HIRE-GS
of units or gross receipts: _____
TAXI CAB-\$100 & \$30/vehicle
LIMOUSINE-\$100 & \$30/chauffeur
HORSE DRAWN CARRIAGE-\$100 & \$10/carriage
PEDI CAB - \$100 & \$30/pedicabs
BUSES -\$100 plus 1/20 of 1% gross receipts

DELIVERY – SM gross receipts: _____
Less than \$10,000 \$0.00
\$10,000<\$75,000 \$100 flat fee & \$10 issuance fee
≥ \$75,000 see WS classification for fee

RENTAL - MS
\$100 flat fee plus \$10 issuance fee

LODGING - MS
\$100 & \$3.00 per room plus \$10 issuance fee
of Rooms: _____

SEE PAGE 2 TO SHOW FEE SUMMARY! RETURN CALCULATION SHEET & RENEWAL FORMS WITH PAYMENT!



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FEE CALCULATION SHEET

Company Name & Account # _____

LICENSE CALCULATION

Sub-total: _____

Total License Fees: _____

*Penalty (15/30%): _____ **15% BETWEEN FEB 15TH TO MAR 15TH - 30% AFTER MARCH 15TH**

Interest (2%): _____

Total Due for worksheet: _____

*Penalty is calculated at 15% 1-30 days delinquent or 30% if over 30 days delinquent

****NOTE:** Issuance fee is \$12.00 except where noted on page 1 of FEE CALCULATION SHEET. Issuance fee should be added to Renewal form not Fee Calculation Sheet.