

**CITY OF OPELIKA  
PURCHASING DEPARTMENT**

**INVITATION TO BID**

**LILLIE FINLEY  
PURCHASING-REVENUE MANAGER  
OFFICE: (334)705-5121  
FAX: (334)705-5128**

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**BID DATA**

**BID NUMBER:** 16027  
**COMMODITY TITLE:** Tree Trimming Service  
**USER DEPARTMENT:** Power Services  
**BUYER:** Lillie Finley  
**BUYER TELEPHONE:** (334) 705-5121  
**ISSUE DATE:** July 18, 2016

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**BID OPENING**

**DAY/DATE:** August 22, 2016  
**TIME:** 2:00 p.m.  
**LOCATION:** City Hall Conference Room  
**MAILING ADDRESS:** City of Opelika  
Purchasing Department  
PO Box 390  
Opelika AL 36803-0390

The City of Opelika Purchasing Department will receive sealed bids for a **three (3) year contract to trim and/or remove trees interfering with the City of Opelika's electrical lines and chemically treat brush on the City's right-of-way and easements** as per the attached specifications for the Opelika Power Services Department. Bids must be received by **2:00 PM on August 22, 2016** at which time they will be opened and read aloud. Late bids will not be considered nor returned.

**BIDS MAY BE MAILED TO:**  
City of Opelika  
Purchasing Department  
PO Box 390  
Opelika, AL 36803-0390

**BIDS MAY BE DELIVERED TO:**  
City of Opelika of Opelika  
Purchasing Department  
204 S. 7<sup>th</sup> Street  
Opelika, AL 36801

**PART ONE  
GENERAL TERMS AND INSTRUCTIONS**

**SECTION I TERMS AND CONDITIONS**

- 1.1 All bids submitted shall be firm for a minimum of 60 days, unless otherwise specified.
- 1.2 The City reserves the right to cancel or make null and void, any purchase order, if delivery cannot be made on the specified delivery date.
  - 1.2.1 In case of default by the contractor, the City may procure the articles or services from other sources and hold the contractor responsible for any excess cost occasioned thereby.
- 1.3 Bid tabulations will not be given over the telephone. Vendors desiring a bid tabulation shall enclose a stamped self-addressed envelope with their bid.
- 1.4 Bid awards are not official until a purchase order is issued or the Purchasing Department notified the successful vendor in writing.
- 1.5 By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.**
- 1.6 Vendors not listed on the City bid list shall submit with their bid a completed W-9 form (attached).**

**SECTION II SUBMISSION OF BID**

- 2.1 Bid received after the designated date and time will not be opened nor returned.
- 2.2 All bids shall be submitted on and in accordance with forms for this purpose, which are available from the Purchasing Department. Additional supplementary documentation, when requested, shall be submitted on the bidder's letterhead.

- 2.3 All bids are to be submitted in sealed, plainly marked envelopes. Envelopes shall be marked in the bottom left corner with the Title of the Invitation to Bid, the Bid Number and the Opening Date. Facsimile and telephone bids will not be accepted.
- 2.4 All bids shall be typewritten or completed in black ink.
- 2.5 An authorized officer or agent of the company submitting the bid must sign all bids in order to be considered.
- 2.6 Bid documents shall be submitted, in DUPLICATE, to the City of Opelika, Purchasing Department.**
- 2.7 Bids, which show omission, irregularity, alteration of forms, additions not called for, or conditional or unconditional unresponsive bids may be rejected.
- 2.8 Any bids submitted with corrected errors shall have the correction initialed by the person signing the bid.
- 2.9 Each vendor submitting a bid shall include a minimum of three references with whom they have performed similar contracts, a list of available equipment, a list of available manpower and experience, proof of financial stability, and any other documentation to help evaluate the ability of the company to fulfill the requirements of this contract. Failure to provide requested information will create an assumption that such information does not exist and will be considered as such when evaluation the bid.**
- 2.10 No change in work shall be performed without a written change order being prepared and approved by the City of Opelika.

**SECTION III BID EVALUATION**

- 3.1 The City reserves the right to evaluate all bids, waive any technical or informalities, reject any and/or bids and proposals, and further specifically reserves the right to make the award and/or awards in the best interest of the City.
- 3.2 The criteria, listed below, will be used to evaluate bids and will carry as much weight as the low bid price in order to award to the "lowest responsible bidder" which will be in the best interest of the City of Opelika.
  - 3.2.1 Low bid on a per hourly rate for both manpower and equipment.
  - 3.2.2 Capability, including manpower and equipment, to successfully satisfy the requirements of the contract.
  - 3.2.3 Availability of firm to begin contract and perform on a schedule as provided by the City.
  - 3.2.4 Vendor reputation – length of time in business of providing required services, general reputation among customers requiring these type services, and financial stability.
- 3.3 The City may waive minor differences in specifications, provided these differences do not violate the specification intent, materially affect the operation for which the item or items being purchased nor increase the estimated maintenance and repair cost to the City.

- 3.4 In order for a prompt pay discount to be considered as a factor in the award of this bid, the minimum days allowed for payment to receive discount shall be 15 days after the receipt of a correct invoice.
- 3.5 The City reserves the right to award all bids in their entirety or part, whichever, in its opinion, best serves the interest of the City.
- 3.6 Unless clearly shown on the bid that it is the intent a reduced total price is being offered on the basis of receiving an award of all items covered by the total, an totals should be the actual sum of the extension of unit prices; otherwise, in the event of any discrepancy between a unit price(s), extended price(s) and/or total price(s), unit price shall govern and the bid will be refigured accordingly.
- 3.7 Alabama Bid Law allows a Local Preference to a responsible bidder and having a place of business in the county or the Standard Metropolitan Statistical Area if the bid is no more than 3% greater than the bid of the lowest responsible bidder. The City shall be the sole judge as to an item meeting or exceeding the specifications.
- 3.8 NON-COLLUSION: Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Alabama or United State law.

**SECTION IV BILLING AND PAYMENT**

- 4.1 The vendor shall submit a correct invoice to:

City of Opelika  
Accounting Department  
PO Box 390  
Opelika, AL 36803-0390

- 4.2 Payment by the City shall be made within thirty days, unless otherwise specifically provided, subject to any discounts offered.
  - 4.2.1 Any prompt pay discount offered will be computed from the date of delivery of the equipment, supplies, or materials at destination when final inspection and acceptance are at those points, or from the date the correct invoice is received, if the latter is later than the date of delivery.

**SECTION V BONDING**

- 5.1 Bid Bond – Alabama State Law (41-16-50C) requires a bid guaranty on any bid exceeding \$10,000.00 for services, equipment or materials. This guaranty shall be for an amount equal to 5% of the bid amount but shall not be more than \$10,000.00. The bid guaranty shall be made payable to the City of Opelika and shall be in effect until a contract is executed or otherwise secured.

## SECTION VI INSURANCE

Contractor shall maintain in force at its own expense: (I) all insurance required by any applicable federal, state or local statutes, laws, rules or regulations; (II) the forms of insurance coverage identified below in at least the amounts specified. Contractor agrees to take all actions necessary to have owner designated as an additional insured under all insurance policies of Contractor acquired or maintained to fulfill the insurance requirements of this contract. Contractor waives any and all rights of recovery against Owner for any loss or damage covered by insurance acquired or maintained by Contractor or for its benefit. Including all rights that might otherwise accrue to any subrogee. Contractor shall be responsible for and bear the risk of any and all non-coverage, exclusions, and deductibles of any fire, property, or "Builder's Risk" insurance maintained by Owner on the Work and/or the Project. Before commencing any of the Work, Contractor must furnish to Owner an insurance certificate specifically demonstrating that all required insurance is in force and showing that no cancellation or modification of such insurance that may adversely affect the interests of Owner can become effective in less than thirty (30) days after written notice of said modification or cancellation has been received by Contractor.

I. Workmen's Compensation – Statutory:

(A) Employer's Liability – \$100,000

II. Comprehensive General Liability

(A) Limits of Liability:

(1) Bodily Injury: \$1,000,000 Each Occurrence  
\$1,000,000 Aggregate

(2) Property Damage: \$100,000 Each Occurrence  
\$100,000 Aggregate

(B) Policy shall include the following types of coverage:

- (1) Premises & Operations
- (2) Independent Contractors
- (3) Products & Completed Operations
- (4) Broad Form Extended Liability Endorsement
- (5) Contractual Liability (This insurance shall cover all contractual agreements, both oral and written, including, but not limited to, the hold harmless and indemnification agreements of Contractor set forth in this Contract in favor of Contractor)

III. Automobile Liability – Comprehensive Form:

(A) Limits of Liability  
Combined Single Limit – \$500,000

(B) Uninsured Motorist  
Combined Single Limit – \$25,000

IV. Umbrella:

(A) Limits of Liability – \$1,000,000

(B) Self-Insured Retention – \$10,000

**SECTION VII CONTRACTORS' LICENSES**

All Bidders bidding in amounts exceeding that established by the State Licensing Board for General Contractors must be licensed under the provisions of Title 34, Chapter 8, code of Alabama, 1975, and must show evidence of license before bidding or bid will not be received or considered by the Engineer; the Bidder shall show such evidence by clearly displaying the license number on the outside of the sealed envelope in which the Proposal is delivered.

**SECTION VIII- PRE-BID CONFERENCE**

The bidder is required to attend the Pre-Bid Meeting to be held at **2:00 PM on August 3, 2016** at the Opelika City Hall Conference Room located at 204 South 7<sup>th</sup> Street.

**OPELIKA POWER SERVICES  
SPECIFICATIONS  
ITB #16027  
TREE TRIMMING**

1. The bidder is required to attend the Pre-Bid Meeting to be held at 2:00 PM on August 3, 2016 at the Opelika City Hall Conference Room located at 204 South 7<sup>th</sup> Street.
2. At the request of Opelika Power Services, the contractor shall trim and/or remove trees interfering with Opelika Power Services electrical distribution lines and chemically treat brush on the right-of-way and easements. The Representative of Opelika Power Services (OPS) shall designate all such rights-of-way and easements which are to be trimmed and/or trees removed by the contractor.
3. The Contractor shall make careful examination of the site of the Project and form of Contractors' Bond attached hereto, and become informed as to the location and nature of the proposed work, the transportation facilities, the kind and character of soil and terrain to be encountered, and the kind of facilities required for undertaking and completing the Project, and has become acquainted with the labor conditions, state and local laws and regulations which would affect the proposed work.
4. The contractor shall remove all debris resulting from such work as directed by Opelika Power Services.
5. The contractor shall provide all labor, materials, tools and equipment necessary for such tree trimming work. Contractor shall keep on site at all times the following equipment:
  - A. Lift truck with minimum 50 ft. working height. The lift shall be insulated to 69,000 volts. OPS will specify the number.
  - B. Ropes, generators and other equipment necessary to complete the work hereunder. Contractor agrees to keep all equipment in good working condition.
6. The contractor agrees to provide the work crews and equipment, as required hereunder, for completion of the work based on established schedules. OPS shall have the right to require items bid (circuits) to be trimmed concurrently. The number of crews required may vary from time to time depending on the amount of work to be completed. All employees, of the contractor, shall submit evidence to Opelika Power Services that they have completed first aid training within the last two years. OPS reserves the right to require the removal from the Project of any employee of the Contractor if in the judgment of OPS such removal shall be necessary in order to protect the interest of the OPS. OPS shall have the right to require the Contractor to increase the number of its employees and to increase or change the amount or kind of tools and equipment if at any time the progress of the work shall be unsatisfactory to OPS; but the failure of OPS to give any such directions shall not relieve the Contractor of its obligations to complete the work within the time and in the manner specified in this Proposal.
7. A crew shall consist of the following minimum personnel and equipment:
  - A. One (1) foreman with a minimum of three (3) years experience, English speaking, capable of following a distribution circuit from beginning to end.
  - B. Two (2) climbers/operators.

- C. Lift truck meeting requirements as set out in this contract.
  - D. Chipper
  - E. Minimum of three (3) chainsaws.
  - F. A Certified Arborist (name given) be available upon request and provided by the Contractor at the Contractor's expense.
8. The contractor shall submit evidence that it is licensed as a certified tree trimmer under the laws of the State of Alabama and shall keep its certification in effect during the term of this agreement. All firms doing business in the City of Opelika are required to be licensed in accordance with City's "Business, Professional, and Occupational Licensing (BPOL) Tax" Ordinance.
  9. The Contractor shall maintain daily contact with an OPS right-of-way representative to communicate the contract crew's location.
  10. The contractor agrees, subject to the provisions of subparagraphs of this paragraph, to secure all permits and licenses of a temporary nature necessary for the prosecution of the work to be performed hereunder and to pay all charges and fees required for such permit and licenses. Permits, licenses and easements of a permanent nature shall be obtained and paid for by Opelika Power Services.
    - A. The contractor agrees to obtain consent or permission for the necessary work from the property owner, authorized agent, or public authorities having ownership or control over each tree to be removed and/or all property to be cleared or sprayed. Permission for tree removal shall be obtained in writing. A copy of all signed permits shall be presented to Opelika Power Services. Whenever permission to do any work cannot be obtained, such work will not be done, and all such omissions shall be reported to Opelika Power Services. No further action shall be taken in such cases except under mutual agreement of the parties hereto.
    - B. Opelika Power Services may, if it so elects, obtain any or all permits or licenses itself, in which case it shall do so at its own expense.
  11. At no time will a confrontation be allowed to take place between the Contractor and the landowners. Should a refusal occur, a reasonable attempt must be made to secure permission but should continued refusal by the landowner persist, the Contractor's representative should cease and contact the OPS representative.
  12. Contractor agrees that its personnel and equipment shall at all times present a neat appearance, and all work shall be done, and all complaints handled by Contractor with due regard to the Opelika Power Services' public relations.
  13. The contractor agrees to perform all work to the complete satisfaction of Opelika Power Services and in accordance with all Federal, Municipal, County, State, and other local laws, and building and construction codes, as well as the safety rules and regulations of OPS, whichever are the more stringent ordinances and regulations applicable to said work.
  14. The Contractor will abide by all Alabama Department of Transportation and various County regulations and permit requirements and will use traffic control devices as required by the

governing authority. OPS will obtain all necessary Alabama DOT permits. The Contractor will notify the Alabama DOT 48 hours before beginning work along the DOT right of way.

15. Contractor agrees to meet Tree Line USA Requirements, Quality Tree Care and Pruning Practices as follows:
  - A. All trimming shall be done in accordance with ANSI A300 utility pruning of trees and must meet Tree Line USA standards.
  - B. Trimming shall be done in a manner as to provide balanced emphasis on current tree health, symmetry and clearance of power lines.
  - C. Techniques consistent with the practices of natural, lateral and drop crotch trimming shall be utilized.
  - D. All branches or limbs shall be cut as close as possible to the branch collar of the supporting trunk or limb.
  - E. Precautions shall be taken to avoid stripping or tearing of bark when cutting large diameter limbs.
  - F. Cuts shall be made back to the main stem or to a branch, which is at least one third of the diameter of the portion being removed.
  - G. In no case shall deciduous tree limbs be stubbed off at the edge of the clearing limits.
  - H. All trimming cuts shall be made to direct future growth and sprouting away from conductors.
  - I. Conifers shall be trimmed in a natural manner that allows them to retain as much of their natural shape as possible.
  - J. All dead branches overhanging primary conductors at any height shall be removed.
  - K. Dead branches shall be removed by making cuts as close as possible to the living tissues that surround the dead branch at the base.
  - L. A minimum number of cuts shall be utilized to achieve required clearances.
  - M. When practical, cuts should be primarily restricted to large branches made well within the crown.
  - N. Topping or heading through the use of many cuts of small diameter branches in the outer crown is prohibited.
  - O. When line clearance trimming adversely alters the shape of the tree additional trimming shall be done to give the tree a satisfactory shape and appearance.
  - P. Climbing irons or hooks should not be used except in cases involving tree removal work.

16. Contractor agrees that complaints of any nature received from property owners, agents or public authorities shall receive immediate attention and that all efforts shall be made for a property adjustment. All complaints and any actions taken by the Contractor in connection with such complaints shall be reported to Opelika Power Services in writing. It is understood that the Contractor does not represent Opelika Power Services and has no authority to obligate Opelika Power Services for any payment or benefit of any kind.
17. Contractor agrees to install and maintain the necessary guards and protective devices at locations where work is being performed to prevent accidents to the public or damage to the property and personnel of Opelika Power Services or the general public. All machinery and equipment and other physical hazards shall be guarded in accordance with the "Manual of Accident Prevention in Construction" of the Associated General Contractors of America unless such instructions are incompatible with Federal, state, or municipal laws or regulations.
18. Contractor agrees to secure from Opelika Power Services information as to the nature of the circuits involved in all cases before work is commenced. It is understood by and between the parties that the electric circuits of Opelika Power Services are to continue in normal operation during this work, and that the contractor is to provide and use all protective equipment necessary for the protection of Contractor's employees and to guard against interfering with the normal operation of said circuits. All this precaution to be done in accordance with the City of Opelika's safety manual.
19. Contractor agrees to indemnify, hold and defend Opelika Power Services from and against any and all liability for loss, damage or expense which Opelika Power Services and their personnel or the general public may suffer or for which Opelika Power Services may be held liable by the reason of any injury (including death) or damage to any property arising out of negligence on the part of the Contractor in the execution of the work to be performed hereunder.
20. Contractor agrees to furnish Opelika Power Services, or its representative, carefully prepared daily time sheets and other required reports showing the nature, amount and location of work performed, together with the number of man hours and equipment hours involved, the quantities of material used, the number of trees removed, the number of acres or spans cut or chemically treated, and other pertinent information which may, from time to time, be requested by Opelika Power Services.
21. Contractor agrees to submit to Opelika Power Services weekly itemized invoices based upon the information contained in the daily time sheets based on and prepared in accordance with the schedules setting forth rates for each labor, material and equipment item. The schedules shall constitute a part of this agreement. Opelika Power Services agrees to pay for the work provided herein to be done and the materials and equipment provided herein to be used in accordance with the rate schedules. No payment shall be made to Contractor for/during holidays, inclement weather, vacation or sick leave. Invoices received by Opelika Power Services shall be paid as soon as it has had reasonable opportunity to satisfy itself that the work covered by such invoices has been performed in accordance with the terms of this agreement. 10% shall be held as a retainer until satisfactory completion of the item (circuit) and shall be reflected on weekly invoices.
22. Opelika Power Services shall not reimburse Contractor for fees paid to tree wardens or other local inspectors unless Contractor has obtained prior written approval for the payment of such fees from OPS.

23. Opelika Power Services reserves the right to terminate this contract at any time by written notification to the Contractor seven (7) days prior to the effective date of termination. Notwithstanding the foregoing, should contractor fail to carry out the work to the satisfaction of Opelika Power Services, or to comply with any of the provisions of this agreement, OPS may terminate this agreement upon 24 hours written notice to the Contractor.
24. Contractor shall not assign this agreement without the Opelika Power Services' consent.
25. This agreement shall be binding upon the parties hereto and their heirs, executors, administrators and assigns.
26. This agreement is not intended to constitute an agreement of hiring under the provisions of any workman's compensation or unemployment compensation law, any old age benefit law, or any similar law, and it shall not be so construed. Contractor agrees to accept full and exclusive liability for the payment of contributions or taxes imposed under such laws by the Federal, and/or State government, which are measured by enumeration, paid to Contractor's employees. Contractor further warrants that it is an independent contractor.

### **RIGHT OF WAY CLEARING AND TREE REMOVAL SPECIFICATIONS**

Rights of way and easement shall be cleared a minimum of 15 feet either side of the centerline of the pole line (high voltage on the pole line), ground to sky, so as to obtain maximum clearance with due regard to current and future tree health and symmetry and in conformity with permissions obtained. Whenever practicable and permissible, all dangerous overhanging limbs shall be removed.

Low voltage or secondary lines (no high voltage on the pole line) off Public Rights of Way shall not be included in the bid item but shall be evaluated as a case by case basis and work performed if OPS elects at an hourly rate to be billed in addition to the circuit.

All trees and brush that is removed shall be cut flush with the ground. Poles and guy wires shall be cleared of kudzu, wisteria, etc. and chemically treated.

The contractor shall remove and dispose of all debris resulting from such work. Brush and trees may be disposed of on the right of way if not objectionable to the adjacent landowner or OPS. Brush and trees that cannot be disposed of on the right of way shall be disposed of by the Contractor as designated.

Contractor shall clear the designated circuits unless the landowner objects. The contractor will bypass the contested area and notify a representative of OPS and return to clear the contested area when directed to do so by OPS.

The Contractor shall remove any and all dead trees within or outside the right of way easements that pose a hazard to the facilities of the OPS. This cost must be included in the quotation price as a part of the overall unit cost. No separate cost will be permitted for this activity.

The contractor will cut and remove all live danger trees outside the right of way as designated by OPS for an additional fee as per the attached diameter schedule listed on the bid form. Prior approval from an OPS representative must be obtained before removing any tree per this schedule:

NOTE: Diameter shall be measured at 4 ½ feet (dbh) above ground level. OPS agrees that any tree may be considered negotiable depending on its proximity to homes, other buildings, fences, driveways, etc.

Each week the Contractor will complete the Tree Removal Weekly Summation form provided by OPS. The form must be signed by both the Contractor and the OPS representative. Payment for tree removals will be billed per circuit and based upon the completed weekly forms.

Fence-rows should be cut to the height of the fence and hand-cut where possible to avoid damage. Cutting should be performed using chainsaws or other equipment as may be required to adequately clear the area. All brush is to be removed from the property. Stumps should be cut flush to the ground if possible to prevent the possibility of damage to vehicles or persons.

### **COMPLETION ON CONTRACTOR'S DEFAULT**

If default shall be made by the Contractor or by any subcontractor in the performance of any of the terms of this Proposal, OPS, without in any manner limiting its legal and equitable remedies in the circumstances, may serve upon the Contractor and the Surety, if any, a written notice requiring the Contractor to cause such default to be corrected forthwith. Unless within twenty (20) days after the service of such notice upon the Contractor and the Surety, if any, such default shall be corrected or arrangements for the correction thereof satisfactory to OPS shall be made, OPS may take over the work on the Project and prosecute the same to completion by contract or otherwise for the account and at the expense of the Contractor, and the Contractor shall be liable to OPS for any cost or expense in excess of the contract price occasioned thereby. In such event OPS may take possession of and utilize, in completing the Project, any materials, tools, supplies, equipment, appliance, and plant belonging to the Contractor or any of its subcontractors, which may be situated at the site of the Project. OPS in such contingency may exercise any rights, claims, or demands which the Contractor may have against third persons in connection with this Proposal and for such purpose the Contractor does hereby assign, transfer, and set over unto OPS all such rights, claims, and demands

### **LIQUIDATED DAMAGES**

The time of the completion of clearing and trimming is of the essence of the contract. Should the contractor fail to complete within the period of the contract OPS shall have the right to deduct from and retain from monies due the sum of \$500 per day for each and every day that the work is delayed not as penalty but as liquidated damages.

**BID FORM  
ITB #16027  
TREE TRIMMING SERVICE**

The undersigned declares that before preparing their bid, they read carefully the specifications and requirements for Bidders and that their bid is made with full knowledge of the kind, quality and quantity of services, and equipment to be furnished, and their said bid is as stated on these pages. The undersigned offers and agrees, if this bid is accepted within FORTY-FIVE (45) calendar days from date of opening, to furnish any or all of the items upon which prices are offered at the price set opposite each item delivered at the designated point(s) within the time specified. Bid prices shall be binding for three (3) years from date of opening. Failure to honor bids in this period shall result in cancellation of purchase agreement and removal of bidder from Opelika Purchasing Department bid list. **PLEASE SUBMIT BIDS IN DUPLICATE AS REQUESTED IN SECTION II, ITEM 2.6.**

**ITEM 1 - CIRCUIT 11**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 2 - CIRCUIT 12**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 3 - CIRCUIT 13**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 4 - CIRCUIT 21**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 5 - CIRCUIT 22**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 6 - CIRCUIT 23**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 7 - CIRCUIT 31**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 8 - CIRCUIT 33**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 9 - CIRCUIT 41**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 10 - CIRCUIT 42**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 11 - CIRCUIT 43**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 12 - CIRCUIT 51**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 13 - CIRCUIT 52**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 14 - CIRCUIT 53**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 15 - CIRCUIT 61**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 16 - CIRCUIT 62**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 17 - CIRCUIT 71**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 18 - CIRCUIT 72**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 19 - CIRCUIT 81**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 20 - CIRCUIT 82**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 21 - CIRCUIT 83**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 22 - CIRCUIT 91**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 23 - CIRCUIT 92**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 24 - CIRCUIT 93**

\$ \_\_\_\_\_

Bid prices shall be the total rate for one complete circuit with proposed time to complete

Proposed time to complete \_\_\_\_\_ weeks

**ITEM 25 - BRUSH TREATMENT SPRAY**  
(Applied to areas to be determined)

\$ \_\_\_\_\_/hour

Proposed product(s) \_\_\_\_\_

**ITEM 26      REMOVAL OF TREE 12.6" – 18.5" IN DIAMETER      \$ \_\_\_\_\_**

**ITEM 27      REMOVAL OF TREE 18.6" – 24.5" IN DIAMETER      \$ \_\_\_\_\_**

**ITEM 28      REMOVAL OF TREE 24.6" – 30.5" IN DIAMETER      \$ \_\_\_\_\_**

**ITEM 29      REMOVAL OF TREE 30.6" – 36.5" IN DIAMETER      \$ \_\_\_\_\_**

**ITEM 30      REMOVAL OF TREE 36.6" + IN DIAMETER      \$ \_\_\_\_\_**

**ITEM 31      PROVIDE HOURLY LABOR AND EQUIPMENT RATES FOR ADDITIONAL WORK AND STORM WORK**

Delivery information: Delivery shall be made within \_\_\_\_\_ calendar days after receipt of purchase order.

Discount will be allowed for prompt payment: \_\_\_\_\_ percent, 10 calendar days  
\_\_\_\_\_ percent, 15 calendar days  
\_\_\_\_\_ percent, 20 calendar days  
\_\_\_\_\_ percent, 30 calendar days

COMPANY SUBMITTING BID \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PERSON AUTHORIZED TO SIGN BIDS

\_\_\_\_\_  
TYPED NAME AND TITLE OF SIGNER

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
FAX NUMBER

\_\_\_\_\_  
FEDERAL IDENTIFICATION NUMBER

\_\_\_\_\_  
E-MAIL ADDRESS

\_\_\_\_\_  
WEB SITE

\_\_\_\_\_  
DATE

**ANTI-COLLUSION STATEMENT**

THE BELOW SIGNED QUOTER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS QUOTE WITH OTHER QUOTERS AND HAS NOT COLLUDED WITH ANY OTHER QUOTER OR PARTIES TO A QUOTE WHATSOEVER. **NOTE:** NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE ARE PERMITTED WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIAL (AS APPLICABLE) AND THE REMOVAL FROM THE MASTER BIDDERS LIST.

\_\_\_\_\_  
FIRM NAME

\_\_\_\_\_  
BY (PRINTED)

\_\_\_\_\_  
BY (SIGNATURE)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
FAX NUMBER

**ITB #16027**  
**STATEMENT OF NO BID/PROPOSAL**

**NOTE: If you DO NOT intend to bid on this commodity or service, please complete and Return this form immediately.** Your response will assist us in evaluating all responses for this important project and to improve our bid solicitation process.

The Purchasing Division of the City of Opelika wishes to keep its bid list file up-to-date. If, for any reason you cannot supply the commodity/service noted in this bid/proposal solicitation, this form shall be completed and returned to remain on the particular bid list for future projects of this type.

If you do not respond to this inquiry within the time set for the proposal opening date and time noted, we will assume that you can no longer supply this commodity/service, and your name will be removed from this commodity/service list.

- \_\_\_\_\_ Specifications too "tight", i.e. geared toward one brand or manufacturer only.
- \_\_\_\_\_ Specifications are unclear (explain below)
- \_\_\_\_\_ We are unable to meet specifications.
- \_\_\_\_\_ Insufficient time to respond to the Request for Proposal.
- \_\_\_\_\_ Our schedule would not permit us to perform.
- \_\_\_\_\_ We are unable to meet bond requirements.
- \_\_\_\_\_ We are unable to meet insurance requirements.
- \_\_\_\_\_ We do not offer this product or service.
- \_\_\_\_\_ Remove us from your proposers list for this commodity or service.
- \_\_\_\_\_ Other (specify below).

REMARKS \_\_\_\_\_  
\_\_\_\_\_

SIGNED: \_\_\_\_\_ NAME: \_\_\_\_\_  
(Type or Print)

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Street address) (City) (State) (Zip)