



APPLICATION FOR VACATION FOR STREET/ ALLEY/ EASEMENT

Opelika Planning Department
700 Fox Trail, Opelika, AL 36801
P: (334) 705-5156 F (334) 705-5159

Date Submitted:	Meeting Deadline:
Agenda Item#	Meeting Date:

PART I. OWNER/APPLICANT INFORMATION:

Owner Name	Address	Phone
Agent Name (if applicable)	Address	Phone

PART II. STREET/ALLEY/EASEMENT INFORMATION:

Street/Easement Address: _____

Current Zoning: _____

Current Land Use: _____

a) Is the Petition signed and notarized by all Property Owners listed on the deed of adjoining the proposed Street/Alley/Easement? _____

b) Does the Vacation of Street/Alley/ Easement deprive other property owners of their rights of ingress/egress or adversely affect other properties? _____

If yes, explain: _____

PART III. PROVIDE AN EXPLANATION FOR THE REQUEST:

**PART IV. ATTACH A MAP SHOWING THE STREET/ALLEY/EASEMENT
PROPOSED TO BE VACATED:**

PART V.:

I hereby request the Opelika Planning Commission to review my Vacation of Street/Alley/Easement request for property located at (street address/location) _____ . I understand that I may be required to provide additional information with my application. The City may require additional information or requirements, or waive certain requirements, at any time during the process.

1. The Planning Department will administer all requests to vacate right-of-way. Requests to vacate by abutting property owners will be processed according to §23-4-20 and §35-2-54 of the *Code of Alabama*.
2. In order to vacate the City of Opelika's interest in a public street right-of-way or alley, a completed Petition to Vacate must be submitted to the Planning Department along with other required documentation.
3. The Petition to Vacate Application shall be accompanied by a non-refundable filing fee of \$50.00 to the Planning Department to process the vacation request. In addition, the person(s) filing the Petition shall pay to the Planning Department a non-refundable fee (advertising fee) in the amount of \$700.00 to cover the estimated cost of advertising and the serving of notices on interested parties and utilities. The advertising fee includes the cost of publishing four (4) legal notices in a newspaper of general circulation. The advertising fee is an estimate only. If there are additional costs in excess of the \$700.00 advertising fee, such costs must be paid by the petitioner(s) prior to the mailing of notices of the public hearing to interested parties. No portion of any filing or advertising fee shall be refunded to the petitioner(s). The petitioners also bear the costs of providing any information necessary for the review process such as maps, drawings and legal descriptions.

Signature

Date

Filing Fee (non- refundable)

\$ 50.00

Advertising Fee (non-refundable)

\$700.00

TOTAL

\$750.00

Payment Type

Received By:

NOTARY SIGNATURES

Before me, _____,
a Notary Public in and for said County and State, hereby
certify that _____,
whose name is signed to the foregoing petition as
_____ [President, Chairman, etc.]
of _____,
[Corporation, City], and who is known to me, acknowledged
before me on this date that be executed the same voluntarily
for and as the act of said corporation, being duly authorized
to do so, all on the day they say bears date. Given under my
hand and official seal of office
this the

_____ day of _____, _____

Notary Public

(print name)

(address)

(city, state, zip)

BY: _____
(signature)

ITS: _____
(title)

DATE: _____

**I, the undersigned authority, a Notary Public in and for
said County and State, hereby certify that**
_____,
**whose name is signed to the foregoing petition, and who is
known to me, acknowledged before me on this day, that
being informed of the contents of said petition, he/she
executed the same voluntarily on this date. Given under
my hand and official seal of office this _____ day of**
_____, _____

Notary Public

(Signature)

(print name)

(mailing address)

DATE: _____

**I, the undersigned authority, a Notary Public in and for
said County and State, hereby certify that**
_____,
**whose name is signed to the foregoing petition, and who is
known to me, acknowledged before me on this day, that
being informed of the contents of said petition, he/she
executed the same voluntarily on this date. Given under
my hand and official seal of office this _____ day of**
_____, _____

Notary Public

(Signature)

(print name)

(mailing address)

DATE: _____

**I, the undersigned authority, a Notary Public in and for
said County and State, hereby certify that**
_____,
**whose name is signed to the foregoing petition, and who is
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being informed of the contents of said petition, he/she
executed the same voluntarily on this date. Given under
my hand and official seal of office this _____ day of**
_____, _____

Notary Public

(Signature)

(print name)

(mailing address)

DATE: _____

