

**SPORTSPLEX & AQUATIC CENTER  
FACILITY/POOL/SPLASH PARK RESERVATION APPLICATION**

**I. APPLICANT INFORMATION**

Applicant Name (must be at least 21 years of age) \_\_\_\_\_

Name of Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_ Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

**II. FACILITY/POOL/SPLASH PARK INFORMATION**

Facility/Pool/Splash Park Requested \_\_\_\_\_

Date(s) requested: \_\_\_\_\_ Age of Party/Event Participants \_\_\_\_\_

Time: From: \_\_\_\_\_ am pm (circle one) To: \_\_\_\_\_ am pm (circle one)

Anticipated attendance \_\_\_\_\_ Purpose of rental \_\_\_\_\_

**Pool Rental: Available during Operational hours on Saturday 10am-1pm or 2pm-5pm & Sunday 2pm-5pm only. No food or gift opening allowed on pool deck.**

**Additional Fees**

- An additional \$25.00 per hour fee will apply during non-operational hours for all rentals.
- **ALL fees must be paid at time of reservation.**
- **\$100 deposit amount will be returned within 10 working days, provided that no deviations from guidelines occur.**

Pool & Meeting Room

Less 25 People	\$175+\$100	3 Hours 1 ½ Pool First then 1 ½ Room	_____
25 – 50 People	\$230+\$100	3 Hours 1 ½ Pool First then 1 ½ Room	_____
50-75 People	\$285+\$100	3 Hours 1 ½ Pool First then 1 ½ Room	_____
75 – 100 People	\$345+\$100	3 Hours 1 ½ Pool First then 1 ½ Room	_____

Splash Park

Less 25 People	\$115+\$100	3 Hours in Pool/Splash Park/Umbrella/Tables	_____
25 –50 People	\$175+\$100	3 Hours in Pool/Splash Park/Umbrella/Tables	_____

Pool

Less 25 People	\$115+\$100	3 Hours in Pool/Splash Park	_____
25 –50 People	\$175+\$100	3 Hours in Pool/Splash Park	_____
50 - 75 People	\$230+\$100	3 Hours in Pool/Splash Park	_____
75 – 100 People	\$285+\$100	3 Hours in Pool/Splash Park	_____

**RULES/REGULATIONS**

Application must be completed by the person responsible for the reservation. Applicant’s signature on this application indicates renter has received, understands, and agrees to these rules.

**RESPONSIBILITY RELEASE**

In consideration of being allowed use of above named facility/pool/splash park, I hereby assume all responsibility for my invited guests. I authorize the Opelika Parks & Recreation Department (OPRD) to obtain necessary medical care and treatment for the participants for any illness or injury occurring during the rental period, but I understand OPRD is not assuming a duty to obtain medical treatments, make medical decisions or render medical care or treatment to the participants. I understand that OPRD has NO ACCIDENT or MEDICAL PAYMENT INSURANCE COVERAGE for the participants, and I agree to pay all reasonable medical

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costs incurred if treatment is obtained. I understand that OPRD assumes no responsibility or liability for lost, stolen, or misplaced items. I release OPRD and its agents, servants, and employees from all claims, actions, causes of action and rights of recovery or reimbursement of any type that any participant has or may have in the future which arise from or are related in any manner to the facility/pool rental (including but not limited to claims of bodily injury and property or loss), and I assume all risks and hazards incident to such rental and transportation to and from the same. This instrument is signed both individually and on behalf of the participants present at rental.

## FACILITY/POOL RENTAL INFORMATION & RULES

### GENERAL GUIDELINES:

1. A \$100 deposit required on all pool/splash park rentals at OPR SportsPlex. Deposits and/or rental fees may be forfeited when ANY deviation from guidelines occurs or false/incomplete information is given regarding the rental. Violations may also result in other actions taken by OPR. All monies will be receipted and deposited. Deposit amount will be returned within 10 working days, provided that no deviations from guidelines occur. Rental party will assume complete responsibility for damages and accidents occurring in that area during rental period. Rental party is limited to use of their reserved area only.
2. Pool/splash park rental must be made 14 days in advance.
3. Reservations will be considered on a first come, first served basis.
4. OPR reserves the right to accept or reject any reservation request or to cancel a reservation at any time including the right to terminate a reservation during the activity if conditions so warrant in the sole judgment of the staff of OPR.
5. **CANCELLATION POLICY:** A reserved event **must be cancelled in person at an OPR SportsPlex** no later than seven (7) business days prior to the scheduled event reservation date. **Cancellations requested with less than seven (7) business days notice will forfeit all monies.**
6. Individuals and organizations reserving facilities shall be responsible for all damages to the facility and /or equipment that occur as a result of the reservation. The individual making the reservation must be on site at all times throughout the length of the reservation. All damages to facilities or additional cleaning that must be performed to restore the facility to original condition will be charged to the user. In the event that repair and /or cleaning costs exceed the deposit amount, the user will be held financially responsible and billed accordingly. Failure to pay the amount billed will result in the cancelation of future reservation privileges in addition to any and all remedies available to OPR.
7. Individuals and organizations reserving and using facilities must comply with all applicable rules, ordinances and laws. The number of persons meeting at a facility shall not exceed the maximum number paid for on reservation form. Gambling is not allowed. Failure to comply may result in termination of reservation, denial of any subsequent use of facilities and /or forfeiture of the reservation deposit.
8. Plans for special activities (live entertainment, amplified music, etc.) must receive prior approval from the Director of OPR or his/her designee. OPR reserves the right to deny special activities of a hazardous nature or those that might create a disturbance in the SportsPlex.
9. The use of banners and/or advertising of private functions is prohibited on OPR property. OPR must be advised of any advertising for an event. Approval is required before using the name of City or OPR in any advertising.
10. The sale of merchandise is not permitted without prior approval of the Director of OPR or his/her designee.
11. Pool/splash park maximums are based on total number expected placed on Reservation Application and Lifeguards are staffed accordingly. Violations of this standard may be cause for an additional fee and/or termination of reservation with expulsion from the facility/pool.
12. This is a community facility. Inappropriate behavior, vandalism, or misuse of equipment will not be tolerated and may result in immediate expulsion from facility. NO obscene language, loud music, nor profanity will be tolerated. Noise/music must be kept at acceptable levels.
13. Pets are not allowed in the SportsPlex.
14. All trash and litter must be placed in trash containers before leaving the area.
15. Facilities will be left in good, clean condition when the activity is complete. All equipment and decorations must be removed at the end of the reservation.
16. When leaving an indoor facility, all lights must be turned off and all doors closed. Rental parties are strongly encouraged to ask an OPR employee to sign-off the facility deposit checklist for consideration of deposit return.
17. **ALCOHOLIC BEVERAGES, DRUGS, and FIREARMS/WEAPONS** are prohibited in ANY facility/pool. **TOBACCO PRODUCTS** are also prohibited in all indoor facilities. OPR is NOT responsible for lost or stolen articles on the property. It is strongly recommended that you do not bring valuables into the facilities/pool/splash park. Please return any found articles to the nearest OPR Office.
18. All shelters and indoor facilities may be rented up to one year to the date in advance. Reservations may be made during normal office operation hours only.
19. Reservation confirmation should be in possession of the rental party for the duration of the rental period.
20. OPR does not have a crew to unload, load, set-up or take down equipment supplied by the rental party. OPR's staff is on duty to monitor use of the facility and OPR equipment. Renting party/organization will be responsible for providing manpower for set-up etc. of their own equipment.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_